Online request for refund

In order to apply for an online request for refund, you need to be register in the UNIPV website and to have completed the personal details section with your IBAN/bank account refund number.

Students asking for a refund have to use the same username and password used to access the online reserved area. Students are asked to check if the reimbursements details are correct in the Personal Data section of the reserved area.

Applicants that do not hold such credentials may register here. Students who forgot their credentials can apply for new ones here.

This is a screenshot of the portal access page:

![Screenshot of portal access page](image)

N.B. Per poter accedere al servizio è necessario essere registrati al Servizio di Segreteria online.

The first page you will see will summarize your personal data:
AL MAGNIFICO RETTORE DELL'UNIVERSITÀ DEGLI STUDI DI PAVIA

ATTENZIONE: tutti i campi sono obbligatori.

Il sottoscritto Mario Rossi
nato a Roma (RM) il 05/04/1989
codice fiscale: RSSMR09D45H501S
citadinanza: ITALIANA
residenza a Roma (RM) - CAP 00185
in VIA TEODORO VALFRE

CHIEDE

il rimborso delle tasse e/o contributi erroneamente versati e non dovuti per la seguente motivazione (selezionare tra le seguenti opzioni):

Effettua una selezione

la richiesta verrà inviata all'Ufficio competente per l'area (effettuare una selezione):

Effettua una selezione

Why you are requesting a refund:
The request will be sent to the competent office depending on the area you made the original payment for:
Insert the amount of the refund:

Check your bank account number for refund. You have to declare if you are the sole account holder (intestatario) or one the account holders (co- intestatario). You also have to declare the type of bank account.
You bank account details can only be changed by your reserved area. If you made your payments through a bank order or through an Italian post office service, you have to attach the receipt selecting “Sfoglia”

If you visualize the following symbol, just click on it to send the request:

If you visualize the following symbol it means that you did not confirm your selection using tab:
Go back and confirm your selection with tab.