



[Barcode Printers][Automatic I.D.]
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[Thermal Printheads][RFID Based Asset Tracking]

International Finance Internship (UK)

(Minimum 12 weeks)

MM Barcoding Ltd. is an expanding company located in St. Helens, between Liverpool and Manchester. We are specialized in barcode labeling equipment and its services.

We offer:

- Some of the best known and most well established internships in Europe
- The opportunity to work in a dynamic team with people from all over the world
- The possibility to take real responsibility and to gain real professional experience
- The opportunity to significantly improve your English by living and working in a British business environment

Your tasks will be:

- Creditor/debtor control
- Sales/purchase ledgers reconciliation
- Monthly account management
- Inter-companies' transactions
- Updating the SAGE accounting system
- Preparation of VAT returns
- Online banking
- Preparation of the Payroll

You should:

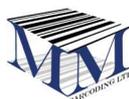
- Have good English skills
- Be serious, ambitious and accurate
- Be flexible and able to manage several tasks at the same time
- Be able to work in a team and have good communication skills
- Have a good finance/accounting or supply chain management background

INTERESTED?

Please send your CV and Cover letter in English to hr@mmbarcoding.com

For more information, please go to www.mmbarcoding.com

We are looking forward to your application and hope to welcome you in our international and dynamic team soon!





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International HR Internship (UK)

(Minimum 12 weeks)

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Your tasks will be:

- Maintenance of the full recruitment process
- Reviewing applications and selecting suitable candidates
- Phone and personal interviews
- Job and Internship advertisement
- Organisation of monthly and weekly meetings
- Researching CVs online
- Contact with Recruitment Agencies, Universities, Job Boards etc.

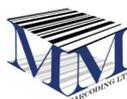
You should:

- Have good English skills
- Be fluent in either Spanish, German, Italian or French (not imperative)
- Be serious, ambitious and self-motivated
- Be able to work in team and have good communication skills
- Be flexible and able to manage several tasks at the same time

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International IT Internship (UK)

(Minimum 12 weeks)

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Your tasks will be:

- Network Administration
- Mail & web server maintenance
- Data storage backup
- Troubleshooting of hardware and software (solving users' problems)
- Training, induction and employees' support
- Service management system installation
- Voice over IP
- Software selection & Support
- Development of IT strategy

You should:

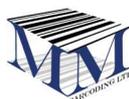
- Have good English skills
- Be serious, ambitious and self-motivated
- Be flexible and able to manage several tasks at the same time
- Be able to work in a team and have good communication skills
- Have a good IT-background

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International Marketing Internship (UK)

(Minimum 12 weeks)

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- The possibility to take real responsibility and to gain real professional experience
- The opportunity to significantly improve your English by living and working in a British business environment

Your tasks will be:

- Worldwide prospecting to industrial companies
- Electronic marketing (e-commerce, e-mail, fax)
- Realization of brochures
- Creation of promotional offers
- Feedback about the impact of the campaigns
- Product advertisement
- Building and maintaining the relationship with customers, suppliers and resellers
- Sending out quotations and sales orders

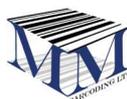
You should:

- Have good English skills
- Be fluent in either Spanish, German, Italian or French (not imperative)
- Be familiarized with Publisher or Scribus
- Be able to work in a team and have good communication skills
- Be flexible and be able to manage several tasks at the same time

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International Sales Internship (UK)

(Minimum 12 weeks)

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- The possibility to take real responsibility and to gain real professional experience
- The opportunity to significantly improve your English by living and working in a British business environment

Your tasks will be:

- to prospect to industrial companies in the UK, Europe and worldwide
- to prepare customers' proposals
- to solve customers' problems
- to negotiate, buy and sell
- to operate the sales management software system
- to do Electronic marketing (e-commerce, win fax)
- to carry out general office and PC based tasks

You should:

- have good English skills
- ideally be fluent in either Spanish, German, Italian or French
- be serious and ambitious to develop your commercial skills
- be flexible and able to manage several tasks at the same time

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International Supply Chain Internship (UK)

(Minimum 12 weeks)

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Your tasks will be:

- Negotiation with international suppliers
- Transport and logistics organization
- Clearance of obsolete stock
- Order packing and dispatching
- Price enquiries
- Processing sales orders on SageLine50
- Optimizing delivery time and price rates
- Developing a pool of suppliers
- Reporting the outstanding orders to the Financial Manager on weekly meetings (Supply Chain Manager only)

You should:

- Have good English skills
- Be serious and ambitious
- Have good organizational skills
- Be able to work in a team and have good communication skills
- Be flexible and able to manage several tasks at the same time

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