Call for applications for tuition fee waivers for former incoming students enrolling in Second cycle degree programs at the University of Pavia for A.Y. 2019/20
DEADLINE: 31 May 2019

ART. 1 - Subject, amount and duration

In order to encourage international students to enroll in its degree programs, the University of Pavia funds 50 tuition fee waivers for the first academic year for students enrolling in Second cycle degree programs at the University of Pavia for Academic Year 2019/20. Applicants must have spent a mobility period at the University of Pavia as incoming students within one of the Exchange programs managed by the International Relations Office of UNIPV, from academic year 2015/16 onward. The academic offer available can be found at https://apply.unipv.eu/1. Enrolling in years following the first year, transferring from one degree program to another or from one university to another, is not eligible. The waivers cannot be awarded to students registering for multiple or joint programs, for which tuition fees have to be paid to a partner university, other than the University of Pavia.

ART. 2 - Admission requirements

Application is open exclusively to candidates who:

1. have spent a mobility period of at least 3 months from September 2015 until 2019 at the University of Pavia as incoming students for study within the Erasmus+ EU, Erasmus+ ICM, Overseas Exchange Programs, Coimbra Exchange Program or other mobility programs managed by the International Relations Office of the University of Pavia. Incoming students who are currently spending their mobility in Pavia and are going to finish it by September 2019, are allowed to apply to this call;
2. possess qualifications for admission to the chosen program in Pavia issued by an institution outside the Italian education system or an Italian institute outside Italy;
3. possess the necessary requirements to access his or her chosen program of study (these requirements can be found on the online platform https://apply.unipv.eu/) either at the time of application or before enrolment;
4. have paid the application fee (35,00 €) as detailed in the online application process;
5. have received from Unipv an acceptance letter to the chosen program after completing the pre-evaluation and admission procedures on https://apply.unipv.eu/;
6. are not current students at the University of Pavia for First or Second Cycle degree programs;
7. are born after 1990.

ART. 3 – Incompatibility

Tuition fee waivers are not compatible with:

1. The application for the following programs is not allowed: First cycle (3-year) degree programs, Single-cycle (5-year or 6-year) degree programs, Second cycle degree program in International Business and Entrepreneurship (MIBE), Second cycle degree program in Psychology, Neuroscience and Human Sciences, Second cycle degree program in Psicologia, Second cycle degree program in Scienze Infermieristiche e Ostetriche.
Study grants and tuition fee waivers are compatible with other forms of study support funded by EDISU (housing services, canteens, etc.).

ART. 4 Award criteria

Tuition fee waivers are awarded on the basis of the **quality** of the past mobility exchange at the University of Pavia. Among others, the following criteria will be taken into consideration:

- number of ECTS obtained during the mobility
- average of marks obtained during the mobility
- age of the candidates, the younger applicants will be considered

ART. 5 – Application submission: terms and methods

Applications must be submitted by the **31st of May 2019** exclusively through the online platform https://apply.unipv.eu/.

In order to submit their application, candidates must:
1. sign up on the platform by creating their account. While signing up, insert the following code: **FW_UNIPV_19_20** in the “I have a reference code” section.
2. complete the application for their chosen study program by filling out the profile with all of the required data, uploading the necessary documentation;
3. officially submit the application by clicking on the “SUBMIT” button.

Candidates who have already submitted their application and wish to apply for a tuition fee waiver can insert the reference code also at this stage, provided that they do so no later than the prescribed deadline. Candidates must click on their name on the upper right area of the page that appears in their personal area and then select the option “Have a reference code?”, where they will insert the code **FW_UNIPV_19_20**. It is necessary to reopen the application, upload the form together with the other required documentation and resubmit the application (by clicking on the “SUBMIT” button).

Important! The application will be deemed valid only if the student completes the above procedure correctly. Applications cannot be submitted on paper, by fax or by e-mail.

All documents presented by applicants must be in English or Italian.
All documents in any language other than Italian or English must be supported by a translation into English or Italian on plain (non-letterhead) paper. The translation may be done directly by the candidate. The submission of the translated documents only is not enough; they must always be accompanied by the original documents.
Applications that are not properly filled in or complete with all the required documentation will not be accepted.
The fee waiver is effectively applied in the moment that a successful applicant completes the enrolment procedure by paying the regional tax for the right to education and the duty stamp (around € 156.00). Winners will be notified by the International office of the University of Pavia by email by the 15th of June.

ART. 6 - PERSONAL DATA TREATMENT

Personal data submitted by the applicants will be used for application and selection procedures and institutional aims solely, and will be treated in accordance with the European General Data Protection Regulation no. 2016/679 art. 13.

ART.7 - INFORMATION

The Supervisor of the procedure is Silvia Massara, the Head of International Relations office at the University of Pavia. For more information, please contact elena.fontana@unipv.it.

Pavia,

THE RECTOR

Prof. Fabio Rugge

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