



# UNIVERSITY OF PAVIA

## ACADEMIC YEAR 2009/2010 FEES AND CONTRIBUTIONS

(Degree Courses and Specialisation/Master's Degree Courses)

In the sessions held on 28th April 2009 and 23rd June 2009 the Board approved the student fees for the academic year 2009/2010, in accordance with the legislative decree no.306 of 25th July 1997.

### Enrolment fees and contributions

Student fees are divided into two parts: a fixed fee (€304.00), which consists of:

- |   |           |
|---|-----------|
| a) Registration fee                                   | € 184.44; |
| b) Regional Study Tax                                 | € 100.00; |
| c) Fixed Stamp Duty                                   | € 14.62;  |
| d) Integrative Accident Insurance                     | € 2.94.   |
| e) Contribution to the Cooperation and Knowledge Fund | € 2.00    |

and a variable fee (Tuition Fee) which is determined on the basis of the student's economic and family situation. The tuition fees for Humanities Faculties and Science Faculties differ. The fees vary from € 0.00 to € 2,265.00 for Humanities Faculties and € 0.00 to € 2,836.00 for Science Faculties.

Indicator of Equivalent Financial Status (I.S.E.E.) (€)	TUITION FEES	
	<u>Humanities Faculties</u> Law, Political Science, Literature and Philosophy, Musicology, Economics	<u>Science Faculties</u> Pharmacy, Engineering, Science, Mathematics, Physics, Natural Sciences, Medicine and Surgery
up to 9,000.00	0	0
9,000.00 - 65,000.00	0 - 2,265.00	0 - 2,836.00
65,000.00 and above	2,265.00	2,836.00

Fees for inter-faculty Degree and Specialist Degree Courses, including courses in both Humanities and Science Faculties, are determined by which faculty is predominant in terms of university credits (C.F.U.).

Students who want to convert a university diploma undertaken on the basis of previous teaching orders into a degree, as stipulated in article 3.1 of ministerial decree no.509/99 and its subsequent modifications and integrations, must pay, in addition to the fixed fee, a percentage of the tuition fees as outlined in the table below. This also applies to students who want to convert diplomas from Special Purpose Schools.

No. Credits (CFUs)	% Tuition Fee	No. Credits (CFUs)	% Tuition Fee
0	20.0%	up to 35	66.7%
up to 5	26.7%	up to 40	73.3%
up to 10	33.3%	up to 45	80.0%
up to 15	40.0%	up to 50	86.7%
up to 20	46.7%	up to 55	93.3%
up to 25	53.3%	up to 60	100.0%
up to 30	60.0%		

### Criteria for the calculation of Tuition Fees

Tuition Fees for Degree and Specialisation/Master's Degree Courses (including single-cycle degrees) are calculated using a progressive tuition fee system, based on the economic and family situation of each student. This system guarantees that all students have the right to study, including those in difficult economic situations. As stipulated by article 5 of [D.P.C.M. 9th April 2001](#), the economic situation of each student is determined on the basis of the Indicator of Equivalent Economic Status (I.S.E.E). All students, except for those in their first year, (including overseas students who, in accordance with article 46 of [D.P.R. 31/8/1999 no. 394](#) and subsequent modifications, can access the services for the Right to University Study on the same terms as Italian students), who are interested in these special payment terms, must fill in Form 209/1

("modello 209/1") online. The form should then be signed and sent by registered letter with recorded delivery to either the University I.S.E.E. Office (Via Ferrata 1, 27100, Pavia) by the 30th November, or to the Right to University Study Body (E.D.I.S.U), in the case of students who request the benefits distributed by this body, in accordance with the **individual application deadlines**.

Students who register in the academic year 2009/2010 will be obliged to fill in the form as part of the enrolment process. Students who decide to fill in Form 209/1 after registration should go to the Fees Office by 30th November; after this date, students will have to pay a late fee of €110.00.

In order to declare Italian income and/or property, students must have the I.S.E.E documentation; information about how to obtain this documentation can be found on the following websites: [www.unipv.it](http://www.unipv.it) – [www.isu.pv.it](http://www.isu.pv.it) - [www.inps.it](http://www.inps.it).

In order to declare overseas income and/or property, documentation showing the student's economic and patrimonial situation must be translated and authenticated by the Italian Embassy in the country in which the income is earned and the property is owned (art. 46, co. 5 D.P.R. cit.). This documentation must then be attached to Form 209/1.

For example, a student who presents an I.S.E.E  $\leq$  € 9,000.00 will only have to pay the fixed fee of €304.00. Students with an I.S.E.E of between €9,001.00 and €65,000.00 will have to pay fees and taxes that vary from a minimum of €304.00 to a maximum of € 2,569.00 for Humanities Faculties and € 3,140.00 for Science Faculties.

### Independent Student Status

The student's family status will be integrated with that of their parents except in the following cases:

- 1 – evidence that the student has lived alone for at least 2 years before the presentation of Form 209/1 and that the house they live in does not belong to a family member;
- 2 – Tax Declarations that show the student has earned more than € 7,392.00 in the previous 2 years, and that they have not worked for a family member.

### First Instalment (composition)

Students who enrol in the various degree courses pay a first instalment of €304.00 plus 50% of the calculated annual tuition fees. The remaining 50% of the tuition fees will be paid in a second instalment.

Students who enrol conditionally in Specialisation/Master's degree courses pay only the €304.00 fixed fee. The annual tuition fees will be charged in a second instalment.

Re-enrolling students pay the fixed €304.00 fee and 50% of the tuition fees paid in the academic year 2008/2009, if  $\geq$  € 26.00.

All Students must pay the first instalment by the 15th October 2009, except for final year students who have not finished their exams in the official time, whose deadline has been extended to 31st December 2009.

### Second Instalment (composition)

The second instalment will be the difference between the total annual fees and the sum paid in the first instalment.

The second instalment must be paid by 31st March 2010. Students who do not have to pay anything in the second instalment will be informed via email.

### Students who have not completed their exams in the official time limit

Final year students who have exceeded the official time limit by no more than one year are entitled to a 12 % reduction of their tuition fees. This reduction does not apply to students who: a) are not in their final year and have exceeded the official time limit or are repeating; b) are in their final year but who have exceeded the official time limit by more than one year; c) exceed the official time limit for the first time but have not followed a regular study path and so present a number of enrolments greater or fewer than the official time limit allows; d) are enrolled in a second degree.

## Overseas Students

All Overseas students (both EU and non-EU) who want to take advantage of the special payment terms must submit Form 209/1.

Students from “developing countries”, as listed in [D.M. 21<sup>st</sup> March 2002](#), with a valid Italian Student’s Visa pay only the first enrolment instalment of € 304.00, and are not obliged to submit Form 209/1.

## Late payment and other fees

<b>Late payment and other fees</b>	<b>Amount €</b>	<b>Late payment and other fees</b>	<b>Amount €</b>
Late presentation fee	60.00	Copy of Degree, Specialist Degree, Specialisation, Master’s, University Diploma, Professional Qualification (State Exam) fee	45.00
Late presentation of Form 209/1 fee	110.00	<b>Copy of PhD fee</b>	75.00
Admission Test Administration Fee	30.00	<b>Duplication of University Transcript Booklet</b>	30.00
Legal Specialisation School Admission Test Fee	60.00	<b>Recognition for each year of interruption</b>	184.00
Postgraduate Psychology Training Fee	160.00	<b>State Exam Registration, including Medical Licence Exams (M.D no.445/2001), Administration Fee</b>	300.00
Individual Course Registration Fee	30.00 For each university credit (CFU)	State Exam S.I.L.S.I.S and Health Area Degree Administration Fee	110.00
Sporting Activity Contribution (students enrolled in 3 year Motor Science Degree)	250.00		

## EXEMPTIONS AND REIMBURSEMENTS

**Regional Tax exemptions or reimbursements:**

1. Students with physical disabilities  $\geq 66\%$
2. Overseas students who receive grants from the Italian Government under the Development Cooperation Scheme and inter-government cultural and scientific agreements.
3. Students who qualify for but do not receive the regional grants distributed by EDISU

**Insurance exemptions or reimbursements :**

1. Students with physical disabilities  $\geq 66\%$
2. Overseas students who receive grants from the Italian Government under the Development Cooperation Scheme and inter-government cultural and scientific agreements.
3. Students with an ISEE  $\leq \text{€}9000$

**Registration fee (€184.44) and tuition fee exemptions and reimbursements:**

1. Students with physical disabilities  $\geq 66\%$
2. Overseas students who receive grants from the Italian Government under the Development Cooperation Scheme and inter-government cultural and scientific agreements.
3. Students who qualify for and receive regional grants from the EDISU
4. Students who enrol in a Master’s degree or single-cycle Master’s degree held entirely in English. Valid only for the first year of enrolment.

Full time employees at the University of Pavia are exempt from paying the enrolment fee and 50% of the tuition fees, as outlined in the Board Deliberation of 30th September 2008.

**Contribution to the Cooperation and Knowledge Fund exemptions and reimbursements:**

1. Students with physical disabilities  $\geq 66\%$

**Tuition Fee exemptions and reimbursements:**

1. Students who register for the first time in an Italian university for a single-cycle Degree or Specialisation/Master’s Degree and left school with the highest score possible, 100/100. This also applies to overseas students whose certified foreign qualification declaration shows corresponding results.
2. All third year students regularly enrolled in the academic year 2008/2009 in a first level Degree course, who finish their course within the official time, will be exempt from paying Tuition Fees for the first year

of a Specialisation/Master's Degree. In the case that no graduation ceremonies are planned for September, the exemption is valid for those who graduate in the first ceremony fixed after the month of August. This is also valid for graduates from other universities;

3. Students with an ISEE  $\leq$  9.000,00.
4. Students regularly enrolled in single-cycle Specialisation/Master's Degrees will receive a 100% reimbursement of their final year tuition fees, on condition that they finish all exams within the official course time.
5. Chinese students who enrol in the Italian-Chinese program of the single-cycle master's degree in Architectural Engineering.

HEAD OF ADMINISTRATION  
Giovanni Colucci

Pavia, 7th July, 2009

THE CHANCELLOR  
Angiolino Stella

In the session held on 21<sup>st</sup> July 2009, the Board decided to allocate incentives which, in accordance with Law no. 179/2003, encourage enrolment in courses of study considered to be of particular national and community interest:

**INCENTIVES for enrolment in COURSES OF NATIONAL INTEREST:**

<u>COURSES EX M.D. 509</u>	<u>COURSES EX M.D. 270</u>
Environmental and Resource Chemical Sciences and Technology (Class 21)	Chemistry (Class L-27)
Physics (Class 25)	Physics (Class L- 30)
Mathematics (Class 32)	Mathematics (Class L-35)

1. First year students enrolled in the academic year 2009/2010 who left school with a score  $\geq 90/100$ : €250.00, to be distributed after the second instalment (31st March 2010).
2. Students regularly enrolled in their second year (who registered in 2008/2009), who have attained a minimum of 45 university credits (CFUs), with an average score of 24/30, by 31st October 2009: will receive a share of the €16,190.00 ministerial funding.
3. Students regularly enrolled in their third year (who registered in 2007/2008), who have attained at least 90 university credits (CFUs) with an average score of 24/30 by 31st October 2009: will receive a share of the remaining €19,365.15 ministerial funding.

Pavia, 22nd July 2009